

MILITARY DEPARTMENT
OFFICE OF THE ADJUTANT GENERAL
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Sacramento, California 95826-9101



CAJS-J1-SP

20 April 2009

MEMORANDUM FOR All State Civil Service Employees

SUBJECT: State Personnel Policy Memorandum **2009-05**
Overtime Changes

1. The Department of Personnel Administration (DPA) Personnel Management Liaison (PML) 2009-014 dated 10 March 2009, describes changes in the State's overtime provisions for State Civil Service employees. The changes became effective retroactive to 20 February 2009.
2. PML 2009-014 further specifies overtime provision as applied to excluded employees and employees in Bargaining Units R01, R02, R03, R04, R06, R07, R09, R10, R11, R12, R13, R14, R15, R17, R18, R19, R20 and R21.
3. For the purpose of computing the number of hours worked, time when an employee is excused from work because of holidays, sick leave, vacation, annual leave, compensating time off, or any other leave shall not be considered as time worked by the employee for the purpose of computing cash or compensating time off for overtime.
4. A link to PML 2009-014 and a copy of this policy memorandum can be found at <http://www.calguard.ca.gov/casp>
5. For more information you may direct your questions to my Deputy, CW5 Robert Vance, at (916) 854-3077 or Ms. Barbara Appel at (916) 854-3717.

FOR THE DIRECTOR, JOINT STAFF:

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Jeffrey W. Magram (20 Apr 09)
JEFFREY W MAGRAM
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Director, State Personnel Programs